



Regulation for research grants

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1. Purpose and scope

¹The Swiss Heart Foundation supports research on cardiovascular and cerebrovascular diseases by granting financial contributions for research projects conducted in Switzerland.

²This regulation defines the procedure, the requirements and the extent of research promotion by the Swiss Heart Foundation.

³It applies to all grant applications for research projects in Switzerland submitted to the Swiss Heart Foundation.

2. Requirements for research grants

2.1 Formal requirements

¹Research scientists applying for a grant submit a request to the Swiss Heart Foundation using the appropriate application forms. These can be downloaded from www.swissheart.ch/forschungsgesuch.

²The fully completed application forms need to be submitted electronically and as hard copy together with all requested documents. The hard copy needs to be duly signed by the legally responsible person.

2.2 Requirements for content

¹The Swiss Heart Foundation supports research projects dealing exclusively with cardiovascular and cerebrovascular diseases.

²The Swiss Heart Foundation does not award scholarships.

2.3 Reasons for exclusion

The Research Commission of the Swiss Heart Foundation may reject applications of researchers without evaluating the project, if it becomes aware of them originating from the sphere of institutions competing against the Swiss Heart Foundation in raising research funds in the Swiss donor market.

3. Procedure

3.1 Deadlines

¹The applicants must submit their fully completed application dossier (both as electronic files and hard copies) by no later than June 30th as defined by the date stamp of the postoffice in Switzerland (to: Schweizerische Herzstiftung, Dufourstrasse 30, Postfach 368, 3000 Bern 14) and the date of the e-mail for electronic version (to: research@swissheart.ch).

²The Swiss Heart Foundation immediately acknowledges receipt of the application by e-mail to the applicant.

³The Research Commission evaluates the applications and takes its decision by no later than November 30th of the year the application was received. If necessary, the Research Commission may involve external reviewers.

3.2 Preliminary evaluation

¹The office of the Research Commission of the Swiss Heart Foundation receives the applications. It rejects all applications not fulfilling the requirements for form and content or for having been submitted too late.

²The office of the Research Commission forwards the received applications to the Research Commission to be evaluated for content.



3.3 Decision by the Research Commission

¹The Research Commission of the Swiss Heart Foundation examines the applications and takes its decision for financial support at its own discretion. Project support is not automatically granted.

²The Research Commission notifies the applicants in writing about its decision no later than December 31st of the current year.

³In the case of a positive decision, the applicant will be informed in writing about the amount of the grant, the duration of financial support and the payment conditions.

⁴ The funding recipients receive a confirmation notification and have to return it legally countersigned to the Swiss Heart Foundation, declaring their consent to abide by the set rules.

⁵The decisions of the Research Commission are final. The Swiss Heart Foundation does not engage in correspondence and there is no right of appeal.

4. Financial contributions

4.1 Amount

¹The Research Commission determines the amount of the contributions according to the money available to the Swiss Heart Foundation in the current period.

²As a rule the Swiss Heart Foundation grants amounts not exceeding CHF 100'000 per project and year. The Research Commission may allow exceptions for multicentre projects.

³The research grants are generally intended to cover one calendar year, and can, in justified cases and depending on the project, be extended to cover two calendar years.

⁴Projects with financial requirements exceeding the maximum amount must find additional sources of financing and fully disclose these to the Swiss Heart Foundation.

⁵If the project foresees the employment of staff, the personnel costs may be budgeted according to the guidelines of the Swiss National Science Foundation (SNF). The applicant cannot claim personnel costs for him or herself.

⁶Research scientists may only submit one application per annum as the main applicant.

4.2 Accountability

¹The Research Commission determines the conditions for the use of the grant, the reporting and the accountability in its decision letter.

²To claim the grant, the funding recipients must submit by e-mail to the Swiss Heart Foundation a project summary in English, German, French and Italian (max. 2'500 characters for each language) explaining the planned project. The language and the significance of the planned project needs to be understandable to lay people.

³The funding recipients have to submit a written interim report once a year on the use of the grant to the Swiss Heart Foundation. Within six months after the end of the contribution period the funding recipients file their final report together with the publications and the final settlements. Forms can be downloaded from www.swissheart.ch/forschungsgesuch.

⁴The funding recipients commit themselves to mention the Swiss Heart Foundation's financial support in all publications on the project and in internal reports with e.g. "This work was supported by a grant from the Swiss Heart Foundation."

4.3 Use of equipment

After conclusion of the project all equipment acquired with means from the grant has to stay in Switzerland and remain available to the research unit that submitted the project. In special cases the Research Commission decides on the use of the equipment after having received the final report.



4.4 Terms of payment

¹The Research Commission specifies the terms of payment in its notification. The funding recipient invoices the full sum of the grant and provides relevant bank payment information.

²The granted sum of money can be claimed no sooner than January 1st. Pending receipt of the invoice the granted amount will be transferred no later than June 30th according to the terms of payment.

4.5 Expiry of claims


Non-claimed grants are declared forfeit and expire on **December 31st**.

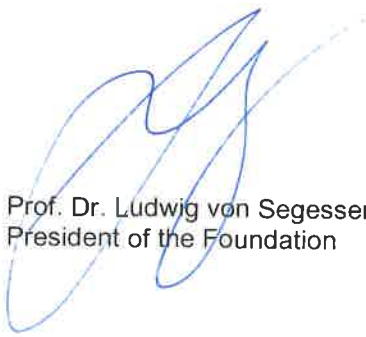
5. Closing provisions

This regulation was worked out by the Research Commission and adopted by the panel of the Board of the Foundation on November 15th, 2016. It is effective forthwith.

Bern, November 15th, 2016

SWISS HEART FOUNDATION


Prof. Dr. Augusto Gallino
Chairman of the Research Commission


Prof. Dr. Ludwig von Segesser
President of the Foundation